

services

audit & accountancy

business advisory

corporate finance

corporate recovery & insolvency

employer solutions

financial services

forensic accounting

tax & tax planning

specialist sectors

charities & not for profit

medical services

pensions assurance

professional practices

trusts & estates



Our enthusiastic team would welcome the opportunity to work with your organisation.

For more information or to arrange a free initial consultation, please contact:

Cheryl Davis
Head of Payroll Bureau
01246 232121 cheryl.davis@bhp.co.uk

working in partnership with you

providing
the perfect
payroll
outsourcing
solution

professional
accurate &
reliable

tailor-made
payroll solutions
for **your** unique
requirements

Barber Harrison & Platt has a wealth of experience in processing payrolls and in meeting statutory requirements and deadlines.

Barber Harrison & Platt's (BHP's) payroll bureau provides services for over 200 clients of different sizes, ranging from 1 employee to over 800. BHP can process payrolls at any time and frequency, including weekly, 4-weekly and monthly, using a variety of pay methods, such as autopay and BACStel-IP.

BHP's payroll clients include dentists, doctors (including NHS pensions), children's nurseries, citizens advice bureaux, charities and car dealerships, to name but a few. A payroll contact is assigned to each client. Every member of the payroll team has a distinction in the diploma in payroll management qualification and expertise in their role.

Some of the benefits of outsourcing the payroll function to BHP include:

- It is cost effective – there is no need to employ a payroller, therefore employee costs are cut. Prices from as little as £20 per payrun
- It saves time, allowing clients to focus on other areas of their business
- BHP have system upgrades and statutory updates - so their clients don't have to
- BHP keep up to date with constant legislation changes
- All risk and cost associated with illness and loss of staff working in payroll is removed
- BHP deals with HMRC and other government bodies on behalf of its clients
- BHP is a BACS approved bureau and can pay employees directly into their bank accounts, along with any deductions processed through the payroll such as HMRC tax and NI, court orders, pensions, private healthcare etc
- The BHP payroll team is friendly and efficient – providing a high value service from start to finish

a team of specialists

ready to
exceed your
expectations

Headed by Cheryl Davis, BHP's payroll bureau provides services for over 200 clients of different sizes.

Cheryl Davis PMDip Payroll Manager

- Distinction in the Diploma in Payroll Management
- Member of the Institute of Certified Bookkeepers
- Over nine years' experience in payroll, including in-house processing for employers in catering, in-house managing for care homes and the finance industry, and working externally on client based payrolls in a bureau environment
- Vast knowledge of different payroll systems and highly experienced in report writing
- In charge of new client set up



BHP's payroll department is supported by two supervisors and four administrators. The supervisors, with over 25 years of payroll experience between them, are responsible for ensuring that all payrolls are processed on time and that Autopay/BACS payments comply with clients' pay dates. Each member of staff manages their own portfolio of clients.

creating business solutions

tailored
to your
organisation

Over nine years' experience in payroll, including in-house processing for employers in catering, in-house managing for care homes and the finance industry, and working externally on client based payrolls in a bureau environment.

BHP's team works closely with its clients to provide a friendly service tailored specifically to suit their needs and different ways of working. BHP always provides a reliable, friendly and cost effective service.

BHP payroll services include:

- Payroll processing, including new starters, leavers, tax forms, extra payments (eg overtime, bonus, pay increases etc)
- Statutory and occupational absence payments, including sickness, maternity, paternity and adoption pay
- Deducting attachment of earnings orders, pensions (including NHS), student loans, health insurance etc - paid over by BACS if required
- Production of payslips and reports (current period and year to date summaries) to suit clients' needs. Bespoke reports can be created if required and sent by email for speed
- Instructing the PAYE amounts due to HMRC, or making payments on the behalf of clients via BACS
- Production of P60s and filing year end information online
- Payment of wages via BACS/Autopay
- Support from BHP's highly qualified tax and HR departments

accountable to you

don't take
our word for
it, **listen** to
our clients



BHP's payroll service is second to none, with a fast turnaround from receipt of information to delivery of payslips and production of reports. All the administration is carried out by email, with only the payslips being printed. All the payments are taken care of for us and we have saved hours of administration effort in processing the calculations, making out the payments and filing all the reports. Recently, with BHP's payroll service help, we were able to make a smooth transition from weekly payments for some employees to monthly payments for all. We don't have to spend hours on the annual updates following the budget and putting it quite simply, we would never consider taking the payroll function back in house.

Bill Towning
Finance Director
G & J Hall Ltd



We at Adel have been delighted with the services provided to us by BHP, namely the acquisition of the business, management accounts and payroll.

Roger Tyler
Company Director
Adel (C&C) Ltd



Our company has engaged the services of BHP for over four years. We have an excellent working relationship. BHP is very approachable and amenable with very friendly staff who understand the needs of their clients. BHP Payroll offer a complete professional service and we look forward to our relationship continuing.

Jonathan Waite
Administration Manager
Bradley Lomas Electrolok Ltd



BHP offer a complete and very professional payroll solution, the payslips they provide are very descriptive which reduces the number of employee queries we receive now compared to when we processed the payroll in house. I would recommend them without hesitation.

John Waldron
Finance Director
Oughtred & Harrison
(Facilities) Ltd



accessible energetic switched-on

the perfect
business
partnership
for you

With origins dating back to 1870, **Barber Harrison & Platt** is one of the longest established and largest independent firms of chartered accountants in the North of England and the Midlands.

Forward-thinking and flexible

BHP's longevity, spanning around 140 years, is testament to the firm's ability to anticipate, adapt and meet the changing needs of its clients and the business environment.

Recognised nationally in the "Top 60" chartered accountancy firms in the UK

BHP has recently grown to 15 partners with a team of over 170 modern professionals at offices in Sheffield and Chesterfield. The practice acts for many of the region's leading businesses in all fields of commerce, industry and regulated organisations. BHP is the only independent practice in Yorkshire and North East Derbyshire to be ranked as one of the "Top 60" accountancy firms in the UK.

Sector specialist partner assigned to every client account

Each of BHP's clients is guaranteed the support of an experienced partner who fully understands their organisation and will take responsibility for all aspects of their financial affairs. This ensures that clients benefit from high-quality, professional expertise, and as a result develop strong long-term working relationships with the firm.

Full-service firm creating unique business solutions

BHP provides a full portfolio of integrated accountancy, business advisory, corporate finance and tax services. This means that BHP can create bespoke packages designed to meet each client's unique requirements.

BHP has earned a solid reputation in its industry through providing a consistently high level of service to its clients. This is evidenced by quality control reviews carried out by both CharterGroup and Customer First. CharterGroup, an association of leading independent chartered accountancy practices, provides BHP and its clients with an additional national network of support. Global assistance is available from BHP's membership of 2020 International.

Committed to clients and future growth

BHP believes in providing outstanding service and upholding its client-centred principles. The partners are committed to innovation, investment in technology and expertise, and continuous staff development. BHP's goal is to be a leading regional firm recognised in its fields of expertise with international capability.